**Annual NC AAAE Professional Development Committee Meeting Report**

**09/21/2021**

The Professional Development Committee met on Tuesday, September 21 at 2 pm over Zoom. Members present at the meeting included Anil Kumar Chaudhary (Chair), Sarah LaRose (Co-Chair), Haley Rosson, Rachel Hendrix, Tim Buttles, and Mark Balschweid.

Agenda items:

1. **Review nominations and formulate preliminary ballot**

At the time of this meeting, the following members were nominated for open NC AAAE officer and committee positions.

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| --- | --- | --- | --- | --- |
| **JAE Editing Managing Board Member (1 spot available)** | **Research Committee Member (2 spots available)** | **Member Services Committee Member (2 spots available)** | **Program Improvement Committee Member (2 spots available)** | **Professional Development Committee Member (2 spots available)** |
| Nathan Conner - University of Nebraska - Lincoln | Taylor Ruth - University of Nebraska - Lincoln | Kellie Claflin, The Ohio State University | Adam Cletzer, University of Missouri | Amanda Bowling, The Ohio State University |
| Tom Paulsen - Morningside University | Brooke Theil, NDSU | Adam Cletzer, University of Missouri | Buddy McKendree - MSU | Sarah LaRose, Purdue University |
| Becky Haddad, University of Minnesota | Anil Kumar Chaudhary, Penn State | Buddy McKendree - MSU | Blake Colclasure, Doane University | Anil Kumar Chaudhary, Penn State |
| Anil Kumar Chaudhary, Penn State |  | Jessica Blythe, West Virginia University |  |  |
|  |  | Anil Kumar Chaudhary, Penn State |  |  |

* Anil Kumar Chaudhary will reach out to people who were nominated to confirm the nomination and form the ballet.
* The PD committee decided to do the voting virtually using electionrunner platform. The PD committee chair and co-chair will form the ballet using the current nomination and allow on-the-floor nomination during the NC AAAE Business Session I on 09/30. After the open floor nomination, the PD committee chair and co-chair will revise the ballet and send the ballot for voting to all members who are attending the conference. Finally, during the Saturday (10/02) business meeting the PD committee chair will share the new slate of officers.
1. **Review PD Sessions**

The following PD sessions were planned for the conference

1:00 p.m. – 1:45 p.m. - Dr. Larry Walker, Assistant Professor, University of Central Florida, Recorded Presentation and Q&A

1:45 – 2:30 p.m. – PD Breakout Discussions

**Option 1:** Mentoring (Room \_\_\_)

*Levon Esters, Neil Knobloch, De’Tra Young & Rama Radhakrishna (please confirm topic & facilitator)*

**Option 2:** Conducting Immersive Hands-On Learning during COVID and Beyond (Room \_\_\_)

*Sarah LaRose & Rachel Hendrix*

**Option 3:** Moving Forward from COVID: What do we keep and how do we ensure work-life balance? (Room \_\_\_)

*Anil Kumar Chaudhary & Haley Rosson*

1. **Review Retirements and Memorials**
* There was one submission for the memorial brief.
1. **Discuss PD committee responsibilities/tasks and make formal recommendations if needed –**
* The committee continued last year's discussion on further clarifying the roles of the PD committee. The members discussed that the PD committee should be the leader for planning the PD session for the conference in collaboration with the conference planning committee, conference host institution, and LCT planning committee. The committee also discussed hearing back from the special committee to clarify the roles of different committees.
1. **Elect new chair and co-chair**
* The committee elected Haley Rosson (West Virginia University) as **chair of the PD committee** and Rachel Hendrix (West Virginia University) as **co-chair of the PD committee**

**6. Thanks to outgoing members** – the committee members thanked outgoing members (Anil Kumar Chaudhary and Sarah LaRose) for their service.

**Special discussion**: The committee discussed the possibility of doing elections for officer and standing committee vacant positions virtually before the conference and allowing all paid Active members of NC AAAE to vote.

Anil Kumar Chaudhary reached out to Courtney Myers and Scott Smalley for finding whether an accurate list of NC AAAE voting members is available or not. The response was that access to an accurate list is a challenge. Also, based on AAAE and NC AAAE bylaws, only active members who participate in the annual virtual or face-to-face conference are eligible to vote.

Respectfully submitted,

Anil Kumar Chaudhary

Outgoing NC AAAE PD Committee Chair