Program Improvement Committee, NC-AAAE

Committee Meeting September 16, 2021 via Zoom

Committee members:

Talbert, Allen btalbert@purdue.edu (Chair); Specht, Annie specht.21@osu.edu (Co-Chair); Hock, Gaea ghock@ksu.edu (not able to attend); Mott, Rebecca mottr@missouri.edu; Simonsen, Jon simonsenj@missouri.edu; Smith, Amy arsmith@umn.edu (not able to attend).

1. Discuss and confirm poster logistics for the conference, Annie Specht
	1. Innovative Poster session with 12 posters will be during the first night. Boards will be set up.
	2. Specht is working with Laura Hasselquist on collecting updated abstracts for both Innovative Posters and the 8 Research posters.
	3. Decision was made to have judging be People’s Choice. Innovative and Research will be judged separately. Tickets in registration packets. Specht will take care of this.
2. Discuss and confirm collaborative discussion session (roundtables) logistics for the conference, Allen Talbert
	1. Tables will be set up by OSU.
	2. Session presenters are responsible for their own facilitation.
	3. Talbert will make sure session starts and ends on time. He will encourage session presenters to facilitate an exchange of names and emails to continue the discussions and conversations after Conference ends.
3. Discuss involvement concerning undergraduate conferences
	1. Only one undergrad is registered, so nothing extra is planned for the 2021 Conference.
	2. The Committee encourages the 2022 Conference hosts to include an undergraduate registration fee option for those wanting to attend. Any extra undergraduate activities for 2022 will depend on how many register. If enough are attending, Mizzou can plan an evening activity, etc.
4. Host for 2022 Conference
	1. University of Missouri selected as hosts.
	2. They are looking at two different dates and will select depending on when Mizzou has an away football game. Dates are September 21-24, 2022 or September 28-October 1, 2022.
	3. Need to confirm whether LCT/MENTOR will be a part or not as this affects the schedule, meeting space, lodging, etc.
5. Host for 2023 Conference
	1. Laura Hasselquist Laura.Hasselquist@sdstate.edu has volunteered South Dakota State University is willing to host.
6. Election of new chair and co-chair
	1. Amy Smith chair for 2022.
	2. Rebecca Mott co-chair for 2022.
7. Thank you to outgoing members Annie Specht and Allen Talbert for their service on the committee.
8. Meeting adjourned.