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| **Logo small** | **NC-AAAE DISTINGUISHED TEACHER AWARD**  **Award Criteria & Nomination Instructions** |

**Purpose:**

The purpose of the AAAE Distinguished Teacher Award is to recognize an individual AAAE member for outstanding accomplishments as a teacher of Agricultural Education, broadly defined, in one or more settings.

**Nomination and Selection Procedures**

1. Nominator may be from outside the AAAE organization.
2. Nominations may be made by a colleague of the nominee. Self-nominations are also acceptable.
3. Nominee must be an active NC AAAE member who has maintained reasonably continuous membership in the association.
4. Nominations must be submitted by E-mail to the designated award coordinator by the established deadline.
5. The nominee should have at least ten years of experience teaching in higher education settings.

**Criteria for Selection**

1. Selection will be based on documentation of outstanding accomplishments as a teacher.
2. Evidence of excellence in teaching should include:
   1. Statement of teaching philosophy written by nominee.

* **Not to exceed three typewritten (12 point, Times font) double-spaced pages**.
  1. Summary of teaching evaluations conducted by students from the past five years.
  2. Two teaching assessments by peers.
  3. List of teaching awards and other relevant accomplishments.
  4. Description of teaching responsibilities including the number and nature of courses and programs presented.
  5. Letters of support from two former students
     + May be undergraduate students, graduate students, workshop participants, etc.
     + Limited to one, single-spaced typewritten page for each letter.

**Nomination Materials**

Nomination packets must include and shall be limited to:

1. Cover sheet (see next page).
2. Nomination letter (limited to two, single spaced, typewritten pages).
3. Evidence of excellence in teaching (items a-f, listed above)
4. Nominee’s curriculum vitae.

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| **Logo small** | **NC-AAAE DISTINGUISHED TEACHER AWARD**  **COVER SHEET** | |
| Name of Nominee: |  | |
| Institution: |  | |
| Title: |  | |
| Professional Employment Record: | | |
| Degrees Held: | | |
| Nomination Submitted by: | |  |
| Contact information for nominator: | |  |

Nomination packets limited to: Cover sheet, nomination letters, evidence of excellence in teaching,

and nominee’s curriculum vitae. **Nomination should be saved as a single pdf file and electronically submitted via email** no later than **11:59 p.m. CDT on Wednesday, September 12**to:

Tim Buttles, University of Wisconsin – River Falls Ag Education Department

Email: [timothy.j.buttles@uwrf.edu](mailto:timothy.j.buttles@uwrf.edu) Phone: 715-425-4085

NOTE: The following pages may be used as section dividers.

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| **Logo small** | **NC-AAAE DISTINGUISHED TEACHER AWARD**  **Nomination Letter** |

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| **Logo small** | **NC-AAAE DISTINGUISHED TEACHER AWARD**  **Teaching Philosophy** |

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| **Logo small** | **NC-AAAE DISTINGUISHED TEACHER AWARD**  **Teaching Responsibilities** |

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| **Logo small** | **NC-AAAE DISTINGUISHED TEACHER AWARD**  **Teaching Awards and other Relevant Accomplishments** |

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| **Logo small** | **NC-AAAE DISTINGUISHED TEACHER AWARD**  **Summary of Teaching Evaluations** |

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| **Logo small** | **NC-AAAE DISTINGUISHED TEACHER AWARD**  **Teaching Assessments by Peers** |

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| **Logo small** | **NC-AAAE DISTINGUISHED TEACHER AWARD**  **Letters of Support** |